

New Mexico Health Equity Partnership, an initiative at the Santa Fe Community Foundation Health Impact Assessment Sample Report Outline

Executive Summary

Chapter 1: Introduction (brief paragraph synopsis on each of the following)

- What is XXX (topic)?
- Who does it affect?
- How does this affect the community?
- What is the current process for XXX (topic)?
- What's being done

Chapter 2: Background

- History of Coalition and Campaign
- Policy Context and Proposed Policy

Chapter 3: HIA Screening and Scoping

- Health Impact Assessment Overview
- Social Determinants of Health
- Existing Conditions

Chapter 4: Assessment and Impacts

- Methodology
- Participant Demographics
- Describe the impacts of the proposed policy on health determinant #1, and how this affects the health and well-being of the community. [Pathway Diagram #1]
- Describe the impacts of the proposed policy on health determinant #2, and how this affects the health and well-being of the community. [Pathway Diagram #2]
- Describe the impacts of the proposed policy on health determinant #1, and how this affects the health and well-being of the community. [Pathway Diagram #3]
- Impact Predictions
- Impact Prediction Table and Explanation

Chapter 5: Recommendations

- Recommendations to Decision Makers
- Limitations
- Conclusion

Appendices

- Workplan/Community Engagement Plan
- Monitoring Plan
- Evaluation Plan
- Data Collection Instruments